



**Customs and Excise Department St. Vincent and the Grenadines**

**Contact numbers: 457 2421/457 2711**

**Email: [customs@vincysurf.com](mailto:customs@vincysurf.com)**

In light of the COVID-19 pandemic, the Customs and Excise Department of St. Vincent and the Grenadines takes this opportunity to highlight the guidelines and procedures that Returning Nationals need to adhere to as it relates to both interviews and the processing of paperwork for their goods.

<b>Guidelines for returning Nationals are as follows:</b>	
1. Application forms	Application forms must be completed in full, must signed and dated, and emailed with all other supporting documents. ( <a href="#">Please download a copy of the Duty Free Concessions for Returning National Form here</a> )
2. Supporting Documents/proof of citizenship	A scanned copy of the following documents and any other supporting documents must be attached and uploaded to our website, <a href="mailto:customs@vincysurf.com">customs@vincysurf.com</a> ;  Documents include but are not limited to: <ul style="list-style-type: none"> <li>• Copy of passport bio-page as well as the page of the passport where the immigration has stamped reflecting your date of arrival into St. Vincent and the Grenadines.</li> <li>• Copy of birth certificate</li> <li>• Copy of your deed</li> <li>• Copy of retirement letter</li> <li>• Copy of pension approval</li> <li>• Copy of citizenship approval</li> <li>• Copy of employment record</li> </ul>
3. Interviews	Customs will contact clients to schedule interviews, which will be held via telephone, WhatsApp video or Skype where possible. (Please be sure to enter your contact information in the space provided on the application form.)
4. Processing of paperwork	All declarations will be processed online. (Please speak to your broker to relay necessary information for online declaration.)
5. Payments	Customers are asked to set up Deposit accounts in order to facilitate making payments without having to visit the customs office. (Speak to your broker to help with the process of setting up the account.)
6. Any other information	Please call 457 2421/457 2711 for any other information or guidance on this matter.

**\*All information must be emailed to the customs website: [customs@vincysurf.com](mailto:customs@vincysurf.com)**

